



Greensboro SeniorNet computer classes for persons age 50+ are taught by Shepherd's Center volunteers. They are offered monthly in the SeniorNet Learning Center provided by Friends Homes at 925 New Garden Road. Classes meet twice weekly in the morning (9:00 – 11:30) or afternoon (1:30 – 4); no weekends or evenings. A course fee of \$35 is assessed at the time of enrollment in an available class, except that the basic beginner course (4 sessions only) is \$25 and Keyboarding Workshop is \$10.

If you want to take a course within the next four months, complete the waitlist form below. Please select no more than three topics. Note if you have time limitations (e.g., mornings only or MW only). Send to Shepherd's Center of Greensboro, 302 West Market Street, Room 103, Greensboro, NC 27401. You will be contacted by telephone when we reach your name. Do not send any money until you are enrolled.

Name(s) \_\_\_\_\_ Phone number \_\_\_\_\_

Address \_\_\_\_\_ Zipcode \_\_\_\_\_

Do you have a computer? \_\_\_ If so, what version of Windows do you use? \_\_\_XP \_\_\_Vista \_\_\_other

e-mail address if available \_\_\_\_\_

**FOR BEGINNERS:** Do you know how to use a mouse and can you type? \_\_\_\_\_

If **NO**: \_\_\_\_\_ Put my name on the list for **FUNDAMENTAL SKILLS** (4 sessions)  
*A 10-hour prep course for absolute beginners to develop skill with mouse and keyboard and to learn computer terminology before taking any other class. Extra keyboarding class is available for those who need such training before moving ahead (please check here \_\_\_ if needed).*

If **YES**: \_\_\_\_\_ Put my name on the list for **INTRODUCTION TO COMPUTERS** (8 sessions)  
*A 20-hour course using Works 2005 to introduce word processing, spreadsheets, databases, file management, and a brief experience with the internet and e-mail. Fundamental vocabulary, mouse and keyboard skills are required first. Versions for XP \_\_\_ and Vista \_\_\_.*

**FOR ADVANCED STUDENTS:**

*The following courses require positive answers to these questions:*

\_\_\_\_\_ *Do you own or have access to an online personal computer (not a Mac) for practice?*

\_\_\_\_\_ *Do you have the basic skills and experience outlined in our Introduction course?*

My answers are yes to the above two questions, so please put my name on the following waitlist(s):

\_\_\_\_\_ **INTERNET EXPLORATION AND E-MAIL** (7 sessions) *Internet Explorer basics, searching the web, organizing your browser, internet communications, cybersecurity.*

\_\_\_\_\_ **WINDOWS MANAGEMENT** (7 sessions) *How to best use and maintain your operating system (XP \_\_\_ and Vista \_\_\_ versions)*

Students must have Windows Management skills before taking the following classes.

\_\_\_\_\_ **WORD PROCESSING** (8 sessions) *Text preparation using MS Word2002) \_\_\_ or 2007 \_\_\_.*

\_\_\_\_\_ **DIGITAL PHOTO IMAGING** (8 sessions) *Use Adobe PhotoShop Elements 6 to edit pictures.*

For more detailed information about classes, inquiries about home tutoring for housebound seniors, assistive technology for users with motor or visual limitation, or to volunteer to help with this Shepherd's Center program, contact SeniorNet Coordinator Jean Eason at 299-0993.